

CPFUMC Electronic Archive Index

Updated 02 January 2026 – updates in RED

A Child's Haven

- ACH Website
- Desktop
- Documents
- Procure

Church Council

- CC Meeting Minutes (2015-present)
- Charge Conference Forms – Capital District UMC
- Charge Conference Forms – UMC
- Cohort 2018-1019
- Conference Journals (2014-Present)
- Ministries at CPFUMC
- Rio Texas Conference Forms
- UMC Forms
- UMC Guidance Documents

Endowment Committee (2015-present)

History

- Certificate of Occupancy – MMB 2004.pdf
- CPFUMC Charter Members
- CPFUMC History 1983-1984
- Congregation Mission & Growth Study 2014-2015
- Historical Photos
- William Willits Memorial

Live Streaming

- ACH Christmas Camera setup**
- CPFUMC Wireless Microphone Audio Setup**
- Installing the Backup Video Switcher**
- Licensed Music Videos**
- Live Streaming** 2020-Present
- Live Streaming System Design & Construction
- Live Streaming System Documents**
- Live Streaming Training Videos**
- Live Streaming & PA Upgrades 13Jan24
- Lower Thirds
- OBS Graphics**
- OBS Live Streaming Worship Videos (2020-Present)
- PiP Investigation 06Jul24
- Projecting Cameras on Front and Rear Screens 12May25**
- Recording on TASCAM Model 16

Live Streaming (continued)

Sound Booth Startup Procedure

Streaming on Rumble

SuperSource

Tips for Camera and Switch Operators

Troubleshooting Live Streaming Issues

Live Streaming Audio_Video Wiring Logic Diagram, Rev6

Camera Operator Script

PTZ Camera Presets

Video Switch Replacement

Zoom Recorded Videos

Nurture Ministries

Christian Education Ministry

Adult Education

Confirmation

Disciple Bible Study

Sunday School

Membership Care & Hospitality

Spiritual Gifts Class

Worship & Music Ministry

Logo & Artwork

TFWS PowerPoint Slides

UMH PowerPoint Slides

Worship & Song Slides

Worship Bulletins 2009-Present

Worship PowerPoint

Youth Ministry

2015

2016

VBS 2014-2024

Office-Administration

CPFUMC Letterhead template

Attendance Data

Church Directory

Forms

Records Retention Policy

Rosters

Zoom Video Conferencing

OFFICEMGRBAK – backup of office **manager** computer files 2004-Present

Organizational Documents

- Church Conference Reports
- Incorporation and Name
- IRS Tax Exemption Letter
- Property Deeds
- Texas Sales and Use Tax Exemption Certificate
- TMF Mortgage and Loan
- UMC Book of Discipline

Outreach Ministries

- Brochure
- Ministries Booklet
- National Night Out

Pastors

Photos and Videos (2005-Present, by year)

- !CPFUMC Scanned Photos 1988-2013
- 2005 - Marc Hall
- 2009-present filed by year
- Historical Photos
- OBS Live Streaming Worship Videos (2020-Present, by year)
- Thank You Photo

Projects (2014- present, by year)

Pumpkin Patch (by year starting in 2021)

QUICKBOOKBAK – Backups of QuickBooks; various years, 2017-2021

Resource Ministries

Finance Committee

- !CPFUMC Historical Income and Expense Study
- IRS Tax Exemption Letter for CPFUMC – 2004
- Texas State Sales and Use Tax Exemption Certificate
- Texas Sales and Use Tax Exemption Certification – Blank Form
- !SK8 Backups
- Annual Financial Reports
- Audits
- Budgets
- Financial Policies
- Financial Procedures
- Financial Secretary
- Forms

Resource Ministries (continued)

- Google Drive Storage
- Historical Income and Expenses Study – 2017
- Information Security Policy
- Meetings
- Monthly Financial Reports
- Newsletter Articles
- Offering Counters
- PPP Loan (2020-2021)
- QB Backup Files (2017-2021)
- QuickBooks
- Reports for Church Conference
- Servant Keeper
- Stewardship
- Treasurer
- Vanco

LAN Administrator (2020-present)

Each year has LAN Admin Projects, LAN Admin Reports **and Selling CPFUMC Surplus Equipment**

- LAN Admin Documents
 - CPFUMC LAN Administrative Information (by date, roughly quarterly)
 - LAN Administrator Job Description
 - CPFUMC Information Security Policy-Rev1
 - CPFUMC Technology Fund Proposal-07Dec20

Windows 11

Nominating & Leadership Development (2017-2018, 2023-2025)

Staff-Parish Relations Committee (2015, 2017-2019)

- Job Descriptions
- Policies

Trustees

- Assumed Name Certificate-2004
- Certificate of Incorporation-2003
- Certificate of Occupancy – MMB-2004
- CPFUMC Audio Visual Resources and Usage Policy
- CPFUMC Legal Name
- Deed for Church Property
- Deed for Property Give to Neighbor
- Trustees Edward Jones Account
- Trustees TMF Account
- Accessibility Audits and Plans
- Building and Site Drawings
- Charge Conference Reports

Trustees (continued)

- Equipment Manuals and Documentation
 - Audio-Visual Equipment
 - Computers
 - Copiers & Printers
 - Door Closers
 - Kitchen
 - LAN Equipment
 - Lawn & Garden
 - Live Streaming System
 - Pro Audio Equipment
 - Projectors
 - Rechargeable Batteries
 - Safety Equipment
 - Security Systems
 - Doorbells (moved here)
 - Potential CPFUMC Security Camera Locations
 - Telephones
 - Thermostats
 - Wall Clocks
- Facility Use
- GoDaddy Email
- Insurance
- Janitorial Services
- Maintenance Activities (2014-present)
- Meetings (2018-present)
- MOS Landscaping 2016-2018
- New Landscape Plan - 2016
- Newsletter Articles
- Park Street Frontage Landscaping 2018-2019
- Parking Lot Expansion Project 2014-2016
- Re-Opening CPFUMC and ACH – 2020
- Road Sign Beautification
- Sanctuary Building Remodeling Project 2019-2020-2021
- Trustees Gmail Account

Software & Licenses

- Advanced IP_ Scanner
- APC PCPE
- Buffalo Linkstation NAS Navigator
- Canva
- CPUID Software Tools
- CyberPower PowerPanel Personal
- Dell Software
- Eaton Power Alert Local UPS Software**
- Icecream Screen Recorder

Software & Licenses (continued)

- Libre Office
- Malwarebytes
- MS Office 2019-2021
- OBS on LIVESTREAMER
- Procare
- QuickBooks 2020
- QuickBook Pro 2017
- RemotePC
- Restream Chat
- Samsung SSD Software
- Servant Keeper
- Windows 10 Pro 64-bit
- Windows 11

TASCAM Audio Recordings

VOLUNTEERBAK

- Servant Keeper database backups

Witness Ministries (2010 – present)

- Weekly *Happenings* (2010-present)
- Monthly Newsletter-*Connections* (2016-**2025**)
- Church Directory 2024
- CPFUMC Brochure
- Website
 - ACH Website
 - Admin Acct Changes
 - Existing 2016 CPFUMC Website
 - Go Live Images 26Aug16
 - GoDaddy Info
 - Google Analytics
 - Google Analytics Data
 - Google Custom Search Engine
 - Google Forms
 - Media for the New Website
 - Online Donations
 - SEO
 - Tracert Results
 - Twitter Account
 - Website Pages in HTML
 - Website Review – 2021
 - Website XML Backups
 - WordPress