

Online Giving

By Carolyn Smith

We are looking to others for guidance during this time of uncertainty. The CDC is encouraging us to work from home and not attend public events, including church events. One thing that is certain during this time is our bills, including the church's continues without hesitation. We ask you to continue your church giving during this time of your physical absense from church. Historically people wait until they return to church to continue giving. This could be a problem if this situation continues for several weeks. The delayed income may put the church in an undesirable financial situation.

One option for giving is mailing in a check each week. Another option is online giving through the cpfumc.org website. The website is very quick and does not require an envelope and stamp.

Using the website you have three options when making a donation: (1) credit/debit card, (2) checking account, or (3) savings account. If you use your debit card, please consider entering the information as a check. The processing company charges the church a transaction fee for the credit/debit card but does not charge when selecting the checking or savings account options. Below are the instructions for using the website.



1. Open the CPFUMC website home page at <http://cpfumc.org>
2. Click on the main menu item at the far right end of the menu bar → **Donate**

You should then see the green online donation screen hosted by Vanco.



Online Donation

[View Mobile Site](#) [Return to our Home Page](#)

Donations

If you have already created a profile, please "Log In" on the right, otherwise continue.

2020 Pledge:	<input type="text" value="0.00"/>
Unpledged:	<input type="text" value="0.00"/>
(aka General Fund, Tithe, Offering, Donation, Budget, Regular, Gift, Church, As Needed, ...)	
Apportionments:	<input type="text" value="0.00"/>
(aka 2 for 20)	
Building Use:	<input type="text" value="0.00"/> * <input type="text"/>
Please indicate the name of your group in the box with the asterisk above	
Building Fund:	<input type="text" value="0.00"/>
Special Offering:	<input type="text" value="0.00"/> * <input type="text"/>
Please designate the purpose for any Special Offering in the box with the asterisk.	
Total:	\$0.00

Donation Frequency:	<input type="text" value="One Time"/> ▼ (About recurring donations)
Donation Start Date:	<input type="text" value="03/15/20"/> <small>mm/dd/yy</small> <input type="text"/>
Donation End Date: (optional)	<input type="text"/> <small>mm/dd/yy</small> <input type="text"/>

* = Required

Log In [help](#)

Email Address:

Password:

[Forgot your Email Address or Password?](#)

Create Your Online Profile

3. Enter a dollar amount in the desired **Donations** category, the donation category options are

- 2020 Pledge
- Unpledged
- Apportionments (aka 2 for 20)
- Building Use
- Building Fund
- Special Offering

If your donation category is **Building Use** or **Special Offering**, please enter additional required information in the box with the asterisk, so that we will know which group (**Building Use**) or **Special Offering** – use for things like (and others): Youth donations, name event or general, Flowers, Class materials, Special mission. The asterisk box is mandatory if a dollar amount is entered in the amount box immediately to the left.

You can donate to multiple categories in one donation or in a recurring donation.

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Apportionments:

(aka 2 for 20)

Building Use: *

Please indicate the name of your group in the box with the asterisk above

Building Fund:

Special Offering: *

Please designate the purpose for any Special Offering in the box with the asterisk.

Total: \$0.00

Donation Frequency: (About recurring donations)

Donation Start Date: /dd/yy

Donation End Date: (optional) /dd/yy

* = Required

Log In help

Email Address:

Password:

[Forgot your Email Address or Password?](#)

Create Your Online Profile

4. Select **Donation Frequency** from the drop-down menu. Set the **Start Date** and optional **End Date**. This allows you to set up recurring payments at an interval of your choice.
5. Click → the **Continue** button.

Creating Your Donation Profile for a Recurring Donation

If you selected a recurring donation, the website will save your information and process the payments as you directed. You will also be directed to set up an Online Profile using your email address and a password. This will allow you to go in and make changes in the future as needed.

Donation Information

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

State / Zip: (required) /

Phone Number:

Email Address:

Account Type

Credit/Debit Card Checking Savings

Routing Number:

Account Number:

Sample

Joe Smith
1234 Anystreet Court
AnyCity, AA 12345 1234

Pay to the order of _____ Dollars

Bank Anywhere

[123456789 | 123456789 123 |]-1234

Bank Routing Number Account Number Check Number (Do not use)

Would you like to save your profile before continuing?

Saving your profile will:

- Take only a moment—all you have to do is select a password
- Enable you to change or stop a recurring donation at any time
- Allow you to view and print your online donation history

Select Password

I'm not a robot  reCAPTCHA
Privacy - Terms

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted and you will have authorized this organization to debit money from your account.

Process

Donation Summary

Special Offering - special 1.00

Total One Time Donation: \$1.00

Donation Frequency: One Time

Donation Start Date: 03/17/20

Edit

6. Complete the **Donation Information** fields (required)
7. Select the desired **Account Type** radio button.

There are three account type options:

- Credit/Debit card – you are not charged a processing fee but CPFUMC is charged
- Checking – no one is charged for the processing
- Savings – no one is charged for the processing

If you are uncertain about which is the routing number and which is your account number; the bank **Routing Number** is the nine (9) digit number between the symbols on your personal check. Your bank **Account Number** is the other number, usually longer. Your check number is also on the MICR (magnetic ink character recognition) line and is not part of the required information. It will be the same number as in the upper right corner of your check.

Donation Information

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

State / Zip: (required) /

Phone Number:

Email Address:

Account Type

Credit/Debit Card
 Checking
 Savings

Routing Number: *

Account Number:

* **Routing Number:** Contact your financial institution for Routing Number.

Would you like to save your profile before continuing?

Saving your profile will:

- Take only a moment—all you have to do is select a password
- Enable you to change or stop a recurring donation at any time
- Allow you to view and print your online donation history

I'm not a robot 

reCAPTCHA
[Privacy](#) • [Terms](#)

Note: Please review the information you entered carefully.
Once you click the Process button your donation will be submitted and you will have authorized this organization to debit money from your account.

Donation Summary

Special Offering - special	1.00
Total One Time Donation:	
Donation Frequency:	One Time
Donation Start Date:	03/17/20

Using **Savings** account information (you may have to contact your bank for the Routing Number for your savings account):

8. Click → the **I'm not a robot** checkbox
9. Click → the **Process** button

You have now completed your donation.

Thank you for supporting Cedar Park First United Methodist Church!

Updated March 15, 2020.